Annex 1

Innovative Commercial Sensors

Proposal Template

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Applicable and Reference Documents

Table 1: Applicable documents

|  |  |
| --- | --- |
| Reference | Document title |
|  | *Innovative Commercial Sensors – Call for Proposals, Financial Support to Third Parties (& Annexes)* |
|  | *SOW - Technical Specification* |
|  | *Annex 2 : Financial / Budget forms* |
|  | *Annex 3 : Sub-Grant Agreement Template & Annexes* |
|  | *Annex 4 : Participant Conditions assessment form* |
|  | *Annex 5 : Declaration of Honour (DoH)* |

Table 2: Reference documents

|  |  |
| --- | --- |
| Reference | Document title |
|  |  |
|  |  |

Abbreviations and Acronyms

Table 3: List of used abbreviations

|  |  |
| --- | --- |
| Acronym | Description |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

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# Key elements & abstract

## Key elements

|  |  |
| --- | --- |
|  |  |
| Applicant company name (coordinator) |  |
| Applicant contact person | *Name, contact details* |
| For consortium:  Co-applicant(s) company name(s) | *Names* |
| Project name |  |
| Duration of project (months)   * Start date * End date |  |
| Total project costs (€) |  |
| Requested financial support (€) |  |

## Abstract

*The abstract should provide the reader with a clear understanding of the objectives of the proposed project, how they will be achieved, and their added value with regards to the EU SST objectives.*

# Applicant(s)

## List of applicant(s)

|  |  |
| --- | --- |
| # | Entity name |
| 1 | *Single applicant or Coordinator* |
| 2 | *Co-applicants (if any)* |
|  |  |
|  |  |

## Presentation of the applicant(s)

### Applicant #1:

|  |  |
| --- | --- |
| Applicant #1 |  |
| Name |  |
| Address |  |
| Company registration |  |
| VAT number |  |
| Main contact person |  |

Documents to be provided for each applicant :

* extract from the official journal, copy of articles of association, extract of trade or association register and a copy of the certificate of liability to VAT (if, as in certain countries, the trade register number and VAT number are identical, only one of these documents is required);
* Declaration of honour ( See [AD-6])
* Participation conditions assessment form (See [AD-5])
* Financial and Budget forms ( See [AD-3])
* proof/statement of ownership of the (future) sensor (single applicant or coordinator)

Short description :

*The description of the applicant must contain* ***at least*** *the following elements:*

* *Activities, markets (principal products and/or know-how … alerady commercialised or under development),*
* *Installations, infrastructures & means*
* *Skills : Table showing the skills of the proposed standard job profiles (no CVs) intended for the contract*

### Applicant #2:

Idem

## Organisation

*The description of the industrial organisation in the applicants proposal must contain at least the following elements :*

* *Distribution of activities between the various recipients of financial support and sub-contractors, type of grouping (joint liability, joint-and-several liability), designated representative, delegation of signature, if applicable*
* *General communication and reporting scheme foreseen, including interfaces with CNES*

# Technical Proposal

*The technical proposal of the Applicant's application shall comply with the requirements of the Technical Specifications and contain* ***at least*** *the following elements:*

## Project description

### Description of the project proposed for financial support.

### Description of the expected operational capabilities once the project is achieved

### Description of the compliance with the objectives of the financial support (at least one of them shall be equal to C)

|  |  |  |
| --- | --- | --- |
| Objective | Compliance statuts\* | Implementation |
| OBJ–1 LEO Detection capabilities | C / PC / NA |  |
| OBJ-2 MEO Detection capabilities | C / PC / NA |  |
| OBJ-3 GEO Detection capabilities | C / PC / NA |  |
| OBJ-4 Transversal technology | C / PC / NA |  |
| OBJ-5 Location diversification | C / PC / NA |  |

*\* C : Compliant, PC : Partially Compliant, NA : Non Applicable*

## Project implementation

*Description of the processes used to carry out the different phases of the service and the level of performance expected as described in [AD-2].*

### Task 1: Design

#### List of the activities expected to be done

#### Previsional budget and calendar for the activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

### Task 2: Manufacturing & purchase

#### List of the activities expected to be done

#### Previsional budget and calendar for the activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

### Task 3: Transport

#### List of the activities expected to be done

#### Previsional budget and calendar for the overall activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

### Task 4: Construction / Installation and Integration

#### List of the activities expected to be done

#### Previsional budget and calendar for the overall activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

### Task 5: Commissioning and Validation

#### List of the activities expected to be done

#### Previsional budget and calendar for the overall activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

### Task 6: Management

#### List of the activities expected to be done

#### Previsional budget and calendar for the overall activities

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Start Date | End date | Budget |
|  |  |  |  |
|  |  |  |  |

#### Description of the preliminary risk assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Technical Risk Assessment | Calendar Risk Assessment | Cost Risk Assessment |
|  |  |  |  |
|  |  |  |  |

## Related deliverables

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Deliverables ID | Details | | WP Associated | Contractual Releasing Date |
|  |  |  | |  |
|  |  |  | |  |

# Planning and programmatic aspects

## Milestones

|  |  |  |
| --- | --- | --- |
| Milestone | Date | Objectives |
| KOM | T0 |  |
| ... | T0 + ... |  |
| ... | T0 + ... |  |
| .. | T0 + ... |  |
| ... | T0 + ... |  |
| FR | T0 + 36 |  |

## Gantt chart

Insert Gantt of the project.

## Work Breakdown Structure

Insert WBS

## Roles and responsibilities

Insert a diagram showing the WPs carried out per each applicant

# Administrative and financial proposal

*The administrative and financial proposal of the tender shall contain* ***at least****:*

## Financial proposal

*Financial contributions of applicants to finance the new sensor or upgrade of sensors (co-funding) shall be exhaustive and can be detailed in this section.*

Financial / Budget forms shall be completed for each applicant considering the *Annex 2.1 – Consolidated Budget Form for Applicant* to the call for proposals (See [AD-3]).

In case of application through a consortium, the *Annex 2.2 – Consolidated Budget Form for Consortium* (See [AD-3])to the call for proposals shall be completed.

## Draft agreement

Submission for application to the Cascade Funding implies acceptance of conditions of the Sub-Grant Agreement Template to the call for proposals (See *[AD-4]*)*.*

# Applicant’s commitment

I, the undersigned: [x]

Acting on behalf of *(name and legal status of the Applicant)\*:* [x]

Whose address is: **[x]**

Declare that I have taken note of all the documents making up the call-for-proposals file of the

Agenzia Spaziale Italiana referenced: [x]

Besides, I confirm that the information contained in this proposal is correct and complete.

**This proposal is valid for a period of** **twelve (24) months** from the deadline for receipt of proposals as set out in the call-for-proposals regulations.

[City], on [Date]

[Signature of a person with authority to sign contracts on behalf of the represented legal person]

[Name and capacity of signatory]

*\* In case of Consortium, the Applicant declares to have the explicit consent of all applicants on their participation and on the content of this proposal.*