

**EUROPEAN
CURRICULUM VITAE
FORMAT**



PERSONAL INFORMATION

Name	TOSONE FABRIZIO
Title	Technologist Executive
Nationality	Italian
Date of birth	01/03/1960

WORK EXPERIENCE

2016 – 2020

- Member of the Technical-Scientific Coordination Directorate
 - Coordinated the Agency's Technical and Scientific Activities
 - Oversaw the techno-administrative processes to guarantee harmonisation and proper execution
 - Managed the Broglio Space Centre Base in Malindi (Kenya)
 - Supervised the Space Science Data Center (SSDC) science operations, data processing and data archiving activities

2016 – 2019

- Head of the Internal Audit function in the Asi/Telespazio Company e-Geos SpA
 - Ensured the effective and adequate functioning of e-Geos internal auditing system
 - Implemented audits
 - Monitored compliance with policies and procedures established by senior management and company's regulations
 - Produced recommendations for corrective interventions and verified their effectiveness
 - Supported the Supervisory Board in carrying out its activities as provided by the Legislative Decree no 231/2001

2007-2015

- Head of the Contracts Unit (AFC or CTR)
 - Developed institutional acts and proceedings
 - Ensured the safeguard of the Agency's interests and the procedures' compliance with applicable regulations
 - Procured goods and services necessary to the Agency's operations
 - Prepared industrial and research contracts, memoranda of understanding and agreements with public authorities in accordance with the Law no 241/1990
 - Coordinated public procurement activities
 - Provided contractual support necessary to the Agency's programmes and operations
 - Analysed and researched legal issues arising from the organisation's contracts and procedures
 - Supported the Agency's participation to European programmes

- Managed the suppliers and testers register

2013 – 2014

- Acting Manager of the GBA Unit responsible for the supervision of the Centre for Space Geodesy in Matera and the Broglio Space Centre in Malindi
 - Supported the operational management of ASI's space missions
 - Handled construction and administration of the facilities required for the space missions
 - Represented the organisation on international boards and committees
 - Drafted progress reports to ensure an adequate monitoring of the projects
 - Managed 30 staff located throughout 8 offices and organisational structures

2004-2006

- Head of the Contracts Office

1989-2004

- Contracts Officer
 - (As Head of the Contracts Office) delegated by the Director General to the conclusion of contractual arrangements for services and supplies
 - Supervised several contract award procedures in accordance with the Legislative Decree No 50/2016
 - Chaired recruiting panels for the selection of collaborators and staff
 - Chaired, coordinated and attended award and evaluation commissions as well as regulatory and testing working groups
 - Represented the Agency at research institutes, regional districts, ministries and authorities
 - Supervised competitive recruitment procedures in accordance with the Law no 241/190

EDUCATION AND RECENT TRAININGS

2020

- In-house training course on Public Works and procurement programming

2019

- "ODV Member – Led Auditor 231 – 231 Specialist" training course
- 4th session of the Conference of Research Institutes' Directors General "Research and Public Administration"

2018

- Training course on "Classified contracts in the Italian Procurement Code"

2017

- Training course on "The Italian Data Protection Code "

2016

- Refresher course on "The new Italian Procurement Code (Legislative Decree no 50/2016)"

1985

- Master's degree in Law obtained at La Sapienza University in Rome, Italy

**PERSONAL SKILLS
AND COMPETENCES**

IT SKILLS	Windows, MS word, MS excel, MS PowerPoint
MOTHER TONGUE	Italian
OTHER LANGUAGES	English

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